



**Delhi Pharmaceutical Sciences and Research University (DPSRU), New Delhi**  
The First Pharmacy University in India  
DPSRU Innovation and Incubation Foundation (**DIIF**)  
Mehrauli-Badarpur Road, Pushpvihar, Sector 3 New Delhi 110017, **Phone:** 29552036,  
29553771, **Website:** <http://dpsru.edu.in/>

Applications are invited from Indian Nationals for the post of “Chief Executive Officer (CEO)”. Please refer to website <http://dpsru.edu.in/> for eligibility or criteria, terms and conditions and other details for the mode of application. Interested candidates may send their detailed CV along with contact number(s), e.mail address(es) and one latest colour passport size photograph to e-mail at [info@diif.in](mailto:info@diif.in) and by post to reach on or before 5:00 pm on 16<sup>th</sup> August, 2017.

**Director, DIIF**

## **Employment Notice**

DPSRU Innovation and Incubation Foundation (A section 8 company under the Company Act 2013) is promoted by Delhi Pharmaceutical Sciences and Research University, New Delhi with the grant from the Govt. of NCT of Delhi to create a culture of entrepreneurship, start ups and Intellectual Property Creation that leads to value creation, employment and causes social and economic good.

DPSRU Innovation and Incubation Foundation (DIIF) invites applications to fill up the post of “Chief Executive Officer (CEO)”.

### **Educational/Professional Qualifications and Experience:**

#### **Essential:**

- Master’s degree in Pharmaceutical Sciences or B. Pharm. and MBA with minimum of 10 years of experience. Ph.D. degree is an added advantage.
- Experience of working or having liaison with Industry.
- Good communication skills, team building and listening skills are top pre-requisites.
- Abilities for financial, business and human resource management.

#### **Desirable:**

- Prior experience of working in start ups, collaborating with start ups, funding a start up will be an added advantage.
- Strong building to build ecosystems, collaborate with stakeholders, connect people, and events and ability to use technology to accelerate sharing of information is critical.
- MBA and/or LLB or equivalent degree

### **Job responsibilities of CEO**

- To create industry interface with industry to foster, promote and sustain entrepreneurship and subsequent commercialization of innovative ideas in Pharmaceutical Sciences and Technology in DPSRU for mutual benefits in a mission mode to create interface between DPSRU, DIIF and Industry by devising innovative ways to create partnerships and linkages with business and community to enable knowledge transfer for common good.
- Ability to develop a connect between DIIF and academicians/researchers to enable successful outreach efforts of DIIF, including extensive collaborations.
- To develop internal business processes and structure of DIIF for smooth functioning of the organisation and manage the operational aspects of the organization.
- Submit status, reports, project ideas, plans and all such information required by the competent authority for publishing the health of the incubator/start-up ecosystem report.
- To perform any duty/responsibility as directed by Board of Directors of DIIF.

**Salary and Perks:** It will be decided by the Board of Directors of the Company, as per the credentials of the candidate.

**Duration of Job:** The job will be on a contractual basis for a period of 1 year renewable upto 5 years based on performance and evaluation by the Board of Directors of DIIF.

**Application Process:**

Candidates who fulfil the eligibility criteria may send their detailed CV, one latest colour passport size photograph, their contact details and a forwarding letter addressed to “The Vice Chancellor, DPSRU via email to info@diif.in, by post or by hand (please write the post applied for at the top of the envelope) at the following address: The Vice Chancellor, Delhi Pharmaceutical Sciences and Research University (DPSRU), New Delhi, Mehrauli-Badarpur Road, Pushpvihar Sector 3 New Delhi 110017, India , latest by 5.00 pm, on 16<sup>th</sup> August, 2017.

**General Instructions for all Candidates:**

- The candidate must be a citizen of India.
- Prescribed Educational Qualifications are minimum and mere possession of the same does not entitle a candidate to be called for an interview.
- The organization reserves the right to short-list the candidates to be called for a personal interview/interaction.
- DIIF reserves the right to fill or not to fill this post advertised and no correspondence whatsoever will be entertained from the candidates regarding postal delays, conduct and result of interview and reason for not being called for interview.
- DIIF reserves the right to withdraw the post on offer.
- Applicants already in employment with a Government Department/Autonomous Bodies /Universities under Central/State Government should apply through proper channel.
- Incomplete/unsigned application/application without photograph and those received after the closing date will be rejected summarily.
- Candidates must ensure that their application reaches the company’s office well in time. The company will not be responsible for any postal delay or loss.
- No TA/DA in connection with the submission of application form or appearing in the interview will be paid to the candidate.
- Shortlisted candidates will be informed through e-mail regarding the date, time and venue.
- The candidate must be prepared to appear for the interaction/interview on a very short notice.
- The selected candidate will be required to join on a short notice.
- Any disputes are subject to jurisdiction of Delhi.