

General Instructions for all Candidates for Teaching Positions

1. The candidate must be citizen of India.
2. Qualifications will be applicable for the posts of Professor, Associate Professor and Assistant Professor, prescribed by DPSRU.
3. The prescribed application form is available on the University website. The fee of Rs. 1000/- (Rs.300/- for SC/ST/OBC/PH and Rs. 500/- for female candidates) may be deposited in the University online through SBI Collect.
4. Applications should be submitted online on University website www.dpsru.edu.in before the last date for inviting such applications. All columns must be filled in the online application form. No column should be left blank, instead it should be marked "N.A." wherever not applicable.
5. The sort listing of the candidates will be based on the criteria set by the University based on merits of educational qualifications, experience and criteria III of UGC (Research, projects and Awards etc).
6. The copy of online filled application and attested copies of certificates/testimonials and all other documents, educational qualifications, research publications and experience etc. for all the posts should reach the office of Assistant Registrar (Admin.) by 25th March 2019 before 05:00PM positively (In case the closing date happens to be a public holiday the next working day will be the last date for receiving of applications). The University will not be responsible for any postal delay or loss.
7. The University reserves the right to increase or decrease the number of posts or it may not fill up any of the posts advertised without assigning any reason. Those who are in service should send their application through proper channel.
8. Employment of the University shall be governed by the Acts, Statutes, Rules and Regulations, Service Conditions, as may be notified by the University from time to time.
9. Initial period of deputation will be one year which may be extended further in consultation with the borrowing department as per rule. The person appointed on deputation basis will draw the pay and other allowances as per Govt. of NCTD instructions issued from time to time.
10. Age limit for direct recruitment posts is relaxable for Govt. servants/SC/ST/OBC/PH etc., as per instructions issued by the Govt. of NCT of Delhi/DPSRU from time to time. Crucial date for determining the age limit shall be the last date for receipt of applications.
11. Fulfillment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for further process of recruitment.
12. Reservation benefits will be available to the SC/ST/OBC/PH category candidates as per the details of reservations as per the UGC letter No: F.No 59-6/2012 (CU) dated: 03/June/2016 and notified from time to time.
13. **The OBC candidates must be in possession of filled prescribed Annexure I, along with his/her caste certificate issued by the Govt. of Delhi only.**
14. Abbreviations used are denoted as under: UR-Un-Reserved (General), SC- Scheduled Caste, OBC-Other Backward Classes, PH - Physically Handicapped.
15. The candidates applying for more than one post should submit separate application form along with requisite fee for each post.

16. The age shall be determined as on the closing date of receipt of applications.
17. The candidates, working in Private organizations, claiming previous experience of working in Govt. Department/Autonomous Bodies/ Universities under Central /State Government should enclose a certificate from that Government organization stating no Vigilance or Disciplinary case was pending or contemplated against them. Failure to provide the same shall make them ineligible for consideration to the post.
18. The candidates already working in any college, institution or University must apply through the proper channel and enclose "No Objection Certificate" from the employer.
19. No TA/DA in connection with the submission of application form or appearing in the examination/interview will be paid to the candidate.
20. No enquiry in person or in writing for recruitment shall be entertained.
21. If the qualification possessed by the candidate is equivalent, then the authority (with number and date) under which it has been so treated must be indicated and its copy may also be attached.
22. No documents will be accepted or considered by the University after submission of copy of online application form by the candidate and no subsequent request for its change will be considered or granted.
23. Any dispute with regard to this recruitment will be subject to the Courts/Tribunals having jurisdiction over Delhi.

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Registrar