

GOVT OF N.C.T. OF DELH
DELHI PHARMACEUTICAL SCIENCES AND RESEARCH UNIVERSITY
PUSHP VIHAR SEC III, M.B. ROAD, NEW DELHI -110017
PH : 29554649

No DPSRU/3(14)/Lib Proposals/14/18

Dt 14/2/19

To,

Library Vendor

Sub: Quotation for Library Stamps (Self Inked).

It has been decided to call for quotations from reputed stamp vendors to supply stamps to the DPSRU Library. The list of stamps is enclosed herewith:

1. The sealed envelope containing quotation must be marked "Quotation for Library Stamps" on its cover and should be addressed to "The Registrar, DPSRU" at the address given above. The last date for receipt of quotations is 1600 hrs on 27th Feb 2019. The quotations will be opened on 1st March 2019.
2. The vendor will have to quote for the entire list and will have to supply all the stamps. The vendor quoting the lower rate would be asked to supply the stamps.
3. All stamps will have to be supplied within three days of supply order.

Encl : List of stamps

(Dr. Raman Dang) 14/2/19

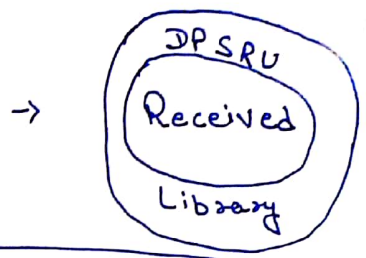
Registrar

Copy to: Mr. Saurav Katwal, for uploading on DPSRU website.

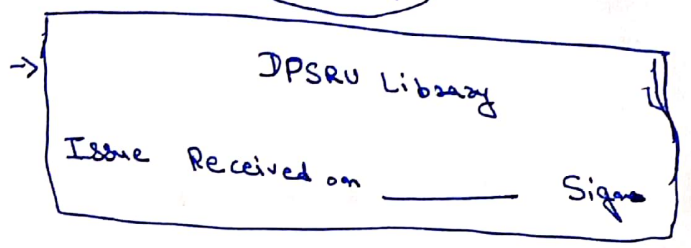
Registrar 17/2/19

Books

1.) Received by DPSRU Library

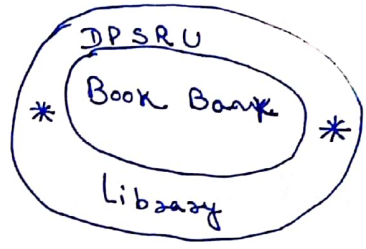


2.) For Issues of journals received by DPSRU Library



3.) Book Bank

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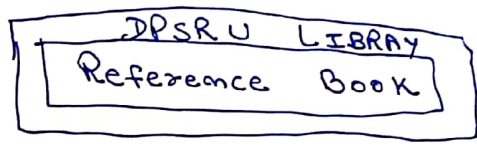
4.) Date (Revalving)

→

01 Feb 2019

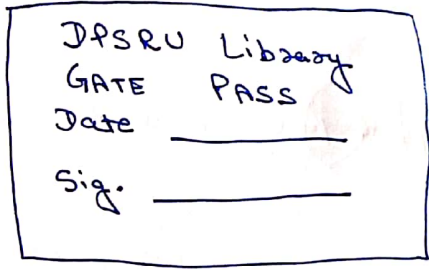
5.) Reference

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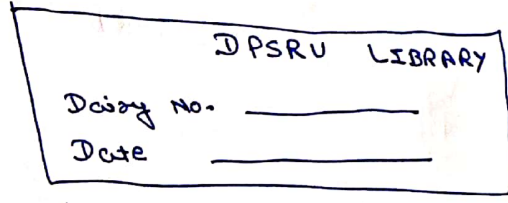
6.) Gate Pass

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7.) Diary

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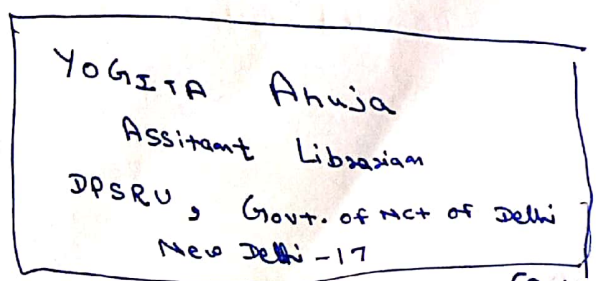


8.) Name

→

Any format as per the institution moram

Ex



Certified that the magazines and papers checked the price and entered in the periodicals register on page No.

Certified that the magazines and papers checked the price and entered in the periodicals register on page No.

9

Certified that the magazines and papers checked the price and entered in the periodicals register on page No.

Certified that the magazines and papers checked the price and entered in the periodicals register on page No.

Magazine
Newspaper

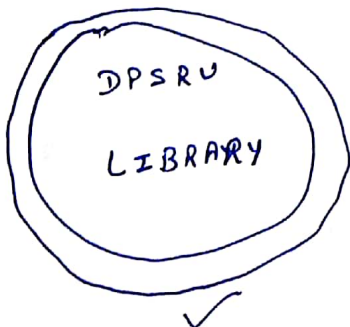
10 For process the Book Related Bills :

Certified that the purchases have been made in accordance with the instructions as issued by the Finance Deptt., Govt. of Delhi and all the codal formalities have been observed.

Entry has been made in the Accession Register.

Purchase have been made as per recommendation of the the library committee.

11 For marking DPSRU Property :



12 For Donated Collection :

