

**PHARMACY COUNCIL OF INDIA**

**Standard Inspection Format (S.I.F) for institutions conducting B. Pharm**

**(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)**

(Session 2017-2018)

(SIF-B)

*To be filled up by P.C.I.*

*To be filled up by inspectors*

**Inspection No. :**

**Date of Inspection:**

**FILE No. :**

**NAME OF THE INSPECTORS: 1.**  
**(BLOCK LETTERS) 2.**

**PART – I**

**A - GENERAL INFORMATION**

<b>A – I .1</b> Name of the Institution: Complete Postal address:  STD code Telephone No. Fax No. E-mail	Centre of Pharmaceutical Sciences Delhi Pharmaceutical Sciences and Research University, Pushp Vihar, Sector- III, MB Road, New Delhi- 110017, India +91-11 29552051 29554503 communication@dpsru.edu.in
Year of starting of the course	2015
Status of the course conducting body: Government / University / Autonomous / Aided / Private (Enclose copy of Registration documents of Society/Trust)	Delhi Pharmaceutical Sciences and Research University, Govt. of N.C.T of Delhi, New Delhi
<b>A – I .2</b> Name, address of the Society/Trust/ Management (attach documentary evidence) STD Code: Telephone No: Fax No: E-mail Web Site:	Govt. Organisation (Govt. of N.C.T of Delhi)
<b>A – I .3</b> Name, Designation and Address of person to be contacted by phone STD Code Telephone No Office Residence Mobile No. Fax No E-Mail	<b>Prof. Dharam Pal Pathak</b> Offg. Registrar +91-11 29553594 26805248 9818567796 29554503 drdppathak@gmail.com; communication@dpsru.edu.in

**Signature of the Principal**

**Signature of the Inspectors**

<b>A – I. 4</b> Name and Address of the Head of the Institution	<b>Prof. Ramesh K. Goyal</b> Vice Chancellor Pushp Vihar, Sector- III, MB Road, New Delhi-110017, India +91-11-29552022 vc@dpsru.edu.in, goyalrk@gmail.com
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**A –I. 5**

**FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL**

**a. Details of Affiliation Fee Paid:**

Name of the Course	Affiliation Fee paid up to	Receipt No	Dated	Remarks of the Inspectors
B. Pharm	2015-2016	30182	16/09/2016	
B. Pharm	2016-2017	31531	20/02/2017	
B. Pharm	2017-2018	Attached DD No. 657620	24/03/2017	

**b. APPROVAL STATUS:**

Name of the Course	Approved up to	In take Approved and Admitted	PCI	STATE GOVERNMENT	UNIVERSITY	Remarks of the Inspectors
B. Pharm	Approval up to 2016-2017	<b>Approval Letter No and Date</b>	32-1232/2016/PCI/55482-84 dated 22/12/2016	Govt. of NCT of Delhi	DPSRU, New Delhi	
		<b>Approved Intake</b>	60	Govt. of NCT of Delhi	DPSRU, New Delhi	
		<b>Actually Admitted (2016-17)</b>	50	Govt. of NCT of Delhi	DPSRU, New Delhi	

**c. STATUS OF APPLICATION:**

COURSES INSPECTED FOR			
Faculty / Subject	Extension of Approval	Increase in Intake of Seats	Remarks
B. Pharm	Yes	No	Current Intake: 60

**Note: Enclose relevant documents**

**A –I. 6**

**Whether other Educational Institutions/Courses are also being run by the Trust / Institution in the same Building / campus? If Yes, Give Details**

Yes  No

**Other courses are:** B.PT, M.Pharm, MPH, MHM and Pharm. MBA

**Signature of the Principal**

**Signature of the Inspectors**

A – I. 6 a

**Status of the Pharmacy Course:**

Independent Building

Wing of another college

Separate Campus

Multi Institutional Campus

Examining Authority

: Controller of Examination

Delhi Pharmaceutical Sciences and Research University

With complete postal

Pushp Vihar, Sector –III, MB Road, New Delhi- 110 017, India

Address, Telephone No.

29552068

and STD Code.

011

**B - DETAILS OF THE INSTITUTION**

**B –I .1**

**Name of the Principal: Dr. Harvinder Popli**

Qualification/ Experience	Qualification*		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm.	Pharmaceutics	15 years, out of which 5 years as Prof. / HOD	<b>Total: 26 Years</b> Lecturer: 08 Years Asst. Prof: 02 Years G.M & Director of Ranbaxy Labs: 13 Years Visiting Prof.: 03 Years	
	Ph.D.	Pharmaceutics	10 years, out of which at least 05 years as Asst. Prof		

\* Documentary evidence should be provided (Enclosed in SDF)

**B –I .2**

**For institution seeking continuation of affiliation: Yes**

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied / Not Complied	Intake reduced/Stopped in the last 03 years*
<b>B. Pharm</b>	31.08.2016	Compliance Submitted	Complied	NA

\* Enclose Documents

**B –I .3**

<b>Status of Governing Council:</b>	Delhi Pharmaceutical Sciences & Research University, Govt. of NCT of Delhi
<b>Details of the Governing Body</b>	Enclosed
<b>Minutes of the last Governing council Meeting</b>	Enclosed

Signature of the Principal

Signature of the Inspectors

**B –I .4****Pay Scales:**

Staff	Scale of pay*	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE /UGC/State Govt.: Yes	No	No	No	
Non- Teaching Staff	State Government: Yes	No	No	No	

\*Salary statements for last three months enclosed.

**B –I .5****B. Pharm Course: Admission Statement for the Past Three Years**

ACADEMIC YEAR	Year 2015-2016	Year 2016-2017	Year 200-
Sanctioned	60	60	NA
No. of Admissions	54	50	NA
Unfilled Seats	06	10	NA
No. of Excess Admissions	Nil	Nil	NA

**B –I .6****Academic information: Percentage of UG results for the past three years based on University Calendar:**

ACADEMIC YEAR	Year 2015-2016	Year 2016-2017	Year 200-
1st year	94.44 %	88.00 % (Sem.-I)	NA
2nd year	NA	NA	NA
3rd year	NA	NA	NA
Final year	NA	NA	NA
Pass % (Final Year)	NA	NA	NA

**B – II****Co – Curricular Activities / Sports Activities**

Whether college has NSS Unit (Yes/No)? If no give reasons	Proposed
NSS Programme Officer's Name	NA
Programme conducted (mention details)	NA
Whether students participating in University level cultural activities / Co- curricular/sports activities	Yes
Physical Instructor	Available
Sports Ground	Yes

Signature of the Principal

Signature of the Inspectors

**C - FINANCIAL STATUS OF THE INSTITUTION** Audited financial Statement of Institute should be furnished: Audited financial Statement is awaited

**C .1 Resources and funding agencies (give complete list):**

**C .2 Please provide following Information**

Receipts		
Sl. No.	Particulars	Amount
1.	<b>Grants</b> a. Government b. Others	10,00,00,000/-
2.	<b>Tuition Fee</b>	52,00,000/-
3.	<b>Library Fee</b>	
4.	<b>Sports Fee</b>	
5.	<b>Union Fee</b>	
6.	<b>Others</b>	
<b>Total</b>		10,52,00,000/-

Expenditure			Remarks of the Inspectors
Sl. No.	Particulars	Amount	
<b>CAPITAL EXPENDITURE:</b>			
1.	<b>Building</b>		
2.	<b>Equipment</b>		
3.	<b>Others</b>		
<b>REVENUE EXPENDITURE</b>			
1.	<b>Salary</b>		
2.	<b>MAINTENANCE EXPENDITURE :</b>		
	i College		
	ii Others		
3.	<b>University Fee (If any)</b>		
4.	<b>Apex Bodies Fee</b>		
5.	<b>Government Fee</b>		
6.	<b>Deposit held by the College</b>		
7.	<b>Others</b>		
8.	<b>Misc. Expenditure</b>		
<b>Total</b>			

**Note:** Audited financial Statement is awaited

Signature of the Principal

Signature of the Inspectors

## PART- II PHYSICAL INFRASTRUCTURE

1. a. Availability of Land (B. Pharm courses) : Available  
 a) 2.5 acres District HQ/Corporation/Municipality limit : 10.36 acres  
 b) 0.5 acre for City / Metros
- b. Building : Govt. of NCT of Delhi
- c. Land Details to be in name of Trust and Society  
 Records to be enclosed  
 Sale deed : Enclosed
- d. Building†:  
 i) Approved Building plan, to be Enclosed : Enclosed (Map)
- e. Total Built Area of the college building in Sq.mts : Built up Area 

16866
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 Amenities and Circulation Area 

9878
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### 2. Class rooms:

#### Total Number of Class rooms provided at the end of 4 Year Course

Class	Required Nos	Available Nos	Required Area * for each class room	Available Area in Sq.mts	Remarks of the Inspectors
B. Pharm	04	04	90 Sq. mts each (Desirable) 75 Sq. mts each (Essential)	157*4= 628	

(\*To accommodate 60 students)

### 3. Laboratory requirement at the end of 4 Years

Sl. No.	Infrastructure for	Requirement as per Norms	Available No. & Area in Sq mts	Remarks/ Deficiency
1.	Laboratory Area for B.Pharm Course (12 Labs)	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	Available	
2.	Pharmaceutics	03 Laboratories	Lab No. 203, 206 & 210 = 366	
	Pharmaceutical Chemistry	02 Laboratories	Lab. No. 303 & 306 = 310	
	Pharmaceutical Analysis	01 Laboratory	Lab. No. 303 = 124	
	Pharmacology	02 Laboratories	Lab. No. 103 & 106 = 310	
	Pharmacognosy	01 Laboratory	Lab. No. 406 = 186	
	Pharmaceutical Biotechnology (Including Aseptic Room)	01 Laboratory	Lab. No. 403 = 124	
3.	Preparation Room for each lab (One room can be shared by two labs, if it is in between two labs)	10 sq mts (minimum)	Room No. 311, 411 = 21*2 = 42	
4.	Area of the Machine Room	80-100 Sq.mts	163.73	

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5.	Central Instrumentation Room	80 Sq.mts with A/ C	82	
6.	Store Room – I	1 (Area 100 Sq mts)	115	
7.	Store Room - II (For Inflammable chemicals)	1 (Area 20 Sq mts)	52	

\*Number of laboratories required for entire course of 4 years.

† The Institutions will not be permitted to run the courses in rented building on or after 31.12.2008

1. All the Laboratories should be well lit & ventilated
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fume chamber to reduce the pollution wherever necessary.
3. The work benches should be smooth and easily cleanable preferably made of non-absorbent material.
4. The water taps should be non-leaking and directly installed on sinks. Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

#### 4. Administration Area:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1.	Principal's Chamber	01	30 Sq .mts	01	35	
2.	Office – I - Establishment	01	60 Sq. mts	01	124	
3.	Office – II - Academics					
4.	Confidential Room					

#### 5. Staff Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1.	HODs for B.Pharm Course	Minimum 4	20 Sq mts x 4	04	35×4	
2.	Faculty Rooms for B.Pharm course		10 Sq mts x n (n=No of teachers)	12	10×12	

#### 6. Museum, Library, Animal House and other Facilities

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1.	Animal House	01	80 Sq mts	01	434	
2.	Library	01	150 Sq mts	01	388	
3.	Museum	01	50 Sq mts (May be attached to the Pharmacognosy lab)	01	65	
4.	Auditorium / Multi Purpose Hall (Desirable)	01	250 – 300 seating capacity	01	447	
5.	Seminar Hall	01		01	104	
6.	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	Available	340	

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### 7. Student Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq.mts	
1.	Girl's Common Room (Essential)	01	60 Sq.mts	01	70	
2.	Boy's Common Room (Essential)	01	60 Sq.mts	01	70	
3.	Toilet Blocks for Boys	01	24 Sq.mts	14	30	
4.	Toilet Blocks for Girls	01	24 Sq.mts	14	30	
5.	Drinking Water facility – Water Cooler (Essential).	01		07	-	
6.	Boy's Hostel (Desirable)	01	9 Sq.mts / Room Single occupancy	01	832	
7.	Girl's Hostel (Desirable)	01	9 Sq.mts / Room (single occupancy) 20 Sq.mts / Room (triple occupancy)	01	451	
8.	Power Backup Provision (Desirable)	01		01	Available	

### 8. Computer and other Facilities:

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq. mts	
Computer Room for B.Pharm Course	01 (Area 75 Sq mts)	01	85	
Computer (Latest Configuration)	1 system for every 10 students	06	-	
Printers	1 printer for every 10 computers	01	-	
Multi Media Projector	01	01	-	
Generator (5KVA)	01	Available	-	

Signature of the Principal

Signature of the Inspectors



**9. Amenities (Desirable)**

Name	Requirement as per Norms in area	Available		Not Available	Remarks/ Deficiency
		No.	Area in Sq. mts		
Principal quarters	80 Sq. mts	01	90 Sq. mts		
Staff quarters	16 x 80 Sq. mts	Sufficient	18 x 90 Sq. mts		
Canteen	100 Sq. mts	01	150 Sq. mts		
Parking Area for staff and students		Yes			
Bank Extension Counter		Yes			
Co operative Stores		Yes			
Guest House	80 Sq. mts	Yes	90 Sq. mts		
Transport Facilities for students		No			
Medical Facility (First Aid)		01			

**10. A. Library books and periodicals**

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles (No)	Minimum Volumes (No)	Available		Remarks of the Inspectors
				Title	Numbers	
1.	Number of books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	4612	13030	
2.	Annual addition of books		100 to 150 books per year		179	
3.	Periodicals Hard copies / online		10 National 05 International periodicals		21 8	
4.	CDS		Adequate Nos		Available	
5.	Internet Browsing Facility		Yes/No (Minimum ten computers)		Yes	
6.	Reprographic Facilities: Photo Copier Fax Scanner		01 01 01		Available	
7.	Library Automation and Computerized System : Yes					
8.	Library Timings : 9:00 am to 8:30 pm					

**10. B. Library Staff: \*Additional Post Advertised (Enclosed)**

Sl. No.	Staff	Qualification	Required	Available	Remarks of the Inspectors
1.	Librarian	M. Lib	1	1	
2.	Assistant Librarian	D. Lib	1	1	
3.	Library Attenders	10 +2 / PUC	2	2	

Signature of the Principal

Signature of the Inspectors

## PART III ACADEMIC REQUIREMENTS

### Course Curriculum:

1. Student Staff Ratio: Theory (1:60) Practicals (2:30) **Remarks of the Inspectors**

(Required ratio -Theory → 60:1 and Practicals → 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

### 2. Scheme of B. Pharm Course:

Annual (for 2015-16)  Semester (2016-17 onward)

### 3. Date of Commencement of session / sessions:

<b>Commencement</b>	<b>Completion</b>
<b>July 2016</b>	<b>May 2017</b>

No of Days

No of Days

### 4. Vacation:

Summer:

Winter:

### 5. Total No. of working days\*:

(\*Academic calendar enclosed)

### 6. Time Table:

Time Table for B. Pharm course Enclosed

Yes

No

### 7. Whether the prescribed numbers of classes are being conducted as per university norms (As per Academic Calendar).

**I B. Pharm: (2<sup>nd</sup> Sem., 1<sup>st</sup> Year, 2016-2017 Batch) Semester Scheme (Till date)**

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
Human Anatomy and Physiology II	45	28	72	40	10 × 4	
Pharmaceutical Organic Chemistry I	45	28	72	40	10 × 4	
Physical Pharmaceutics I	45	28	72	40	10 × 4	
Pathophysiology	45	28	-	-	-	
Computer Applications in Pharmacy	30	18	38	20	10 × 2	
Environmental sciences	30	18	-	-	-	

Signature of the Principal

Signature of the Inspectors

**II B. Pharm: (2<sup>nd</sup> Year, 2015-2016 Batch): Annual Scheme (Till date)**

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		
Pharmacology	72	54	72	54	27 × 2	
HCP	72	54	108	81	27 × 3	
Patho & Toxicol	72	54	-	-	-	
Pharmacognosy	72	54	72	54	27 × 2	
Pharm Engg.1	72	54	108	81	27 × 3	
Pharm Engg.2	72	54	108	81	27 × 3	
Microbiology	72	54	108	81	27 × 3	
Organic Chemistry	72	54	108	81	27 × 3	
Pharmaceutical Analysis	72	54	108	81	27 × 3	

**III B. Pharm: NA**

	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		

**IV B. Pharm: NA**

	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		

8 . Whether Tutorials are being conducted (if any, as per university norms)

Yes

No

Signature of the Principal

Signature of the Inspectors

**9. Number of Guest Lectures / Seminars / Work shops / Symposia / Presentations conducted during last Three years.**

**A.**

Name of the Event	Year 2015-16	Year 2016-2017	Year 2017-2018
Guest Lectures	02	09	-
Seminars	02	02	-
Workshops	-	02	-
Symposia	-	03	-

**B. Papers Presented / Published during last three years:**

	Year 2015-2016		Year 2016-2017		Year 2017-2018	
	National	International	National	International	National	International
<b>Published</b>	02	02	05	07	-	-
<b>Presented</b>	01	03	01	05	-	-

**10. Whether Internal Assessments are conducted periodically as per university norms**

Yes  No

Class	I Sessional Dates DD/MM/YY		II Sessional Dates DD/MM/YY		III Sessional Dates DD/MM/YY		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm (2016-17) (Second Semester)	20/03/2017 to 27/03/2017	April 2017	24/04/2017 to 01/05/2017	May 2017	NA	NA	
II B. Pharm (2015-16) Annual	21/11/2016 to 06/12/2016	January 2017	20/03/2017 to 03/04/2017	April 2017	NA	NA	
III B. Pharm	NA		NA		NA	NA	
IV B. Pharm	NA		NA		NA	NA	

**11. Whether Evaluation of the internal assessments is Fair: Yes  No**

Class	No. of Candidates scored more than 80%		No. of Candidates scored between 60 - 80%		No. of Candidates scored between 50 - 60%		No. of Candidates Less than 50%		Remarks of the Inspectors
	Th	Pr	Th	Pr	Th	Pr	Th	Pr	
I B. Pharm (2015-16)	0		45		06		03		
I B. Pharm (2016-17; Sem-I)	0		44		00		06		
II B. Pharm									
III B. Pharm	NA	NA	NA	NA	NA	NA	NA	NA	NA
IV B. Pharm	NA	NA	NA	NA	NA	NA	NA	NA	

Signature of the Principal

Signature of the Inspectors

### 12. Work load of Faculty members for B. Pharm

Sl. No	Name of the Faculty	Subjects taught	B. Pharm		Total work load	Specific Remarks of the Inspector
			Th	Pr		
1.	<b>Dr. Arti R. Thakkar</b>	Microbiology Eng. Draw.	02	09	11	
2.	<b>Dr. Geeta Aggarwal</b>	Pharm Eng.2 HCP Pharmaceutics-I	05	10	15	
3.	<b>Dr. J. Swaminathan</b>	Pharm Organic Chemistry	04	08	12	
4.	<b>Dr. Madhu Gupta</b>	Pharm Eng.1 HCP Pharmaceutics-I	05	10	15	
5.	<b>Dr. Rajiv Kumar</b>	Organic Chemistry Pharma. Analysis I	04	10	14	
6.	<b>Dr. Mahaveer Dhobi</b>	HAP-II Pharmacognosy-I Eng. Drawing	04	11	15	
7.	<b>Dr. Ajit Kumar Thakur</b>	Patho & Toxicology; Pharmacology-I; Pathophysiology; HAP-II (P)	07	08	15	

#### Guest Faculty

1.	<b>Ms. Aastha Dhingra</b>	Guest Faculty for Environmental Sciences	04	-	04	
2.	<b>Ms. Laxami Farswan Rathore</b>	Guest Faculty for Communication	04	07	11	
3.	<b>Ms. Sadia Shah</b>	Guest Faculty for HAP-II and Pathophysiology	04	00	04	
4.	<b>Mr. Manoj Bharadwaj</b>	Guest Faculty for Mathematics	03	-	03	

### 13. Percentage of students qualified in GATE in the last Three Years: NA

Details	Year 200-	Year 200-	Year 200-
No. of Students Appeared			
No. of Students Qualified			
Percentage			

Signature of the Principal

Signature of the Inspectors

14. Whether the Institution has an Industry – Institution Interaction cell      Yes       No

If applicable please give the details for the previous Year: NA

Events	Details for the Previous Year
No. of Industrial visits	-
Industrial Tour	-
Industrial Training	-
No. of Resource Persons from the Industry for Guest Lectures	-
No. of Collaboration projects with Industry	-

15. Percentage of students Placed through the College Placement Cell in the Last Three Years: NA

Year	Year 200-	Year 200-	Year 200-
No. of students appeared for campus interview			
% Placed			

16. Whether Professional Society Activities are Conducted (Enclose Details) Yes       No   
(ISTE, IPA, APTI, ICTA and Related Societies)

Signature of the Principal

Signature of the Inspectors

**PART IV – PERSONNEL****TEACHING STAFF:****1. Details of Teaching Faculty for B.Pharm Course to be enclosed in the format mentioned below:**

Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience (Year)	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
					After PG			
1.	Prof. R.K. Goyal	Vice Chancellor	Ph.D.	01/09/2016	38	-		
2.	Prof. Surendra Kumar Sharma	Professor	Ph.D.	02/05/2016	36	6192 (Delhi)		
3.	Prof. Harvinder Popli	Professor	Ph.D.	29/04/2016	26	-		
4.	Dr. Artiben R Thakkar	Associate Professor	Ph.D.	16/06/2016	09	G-22270 (Gujarat)		
5.	Dr. Geeta Aggarwal	Assistant Professor	Ph.D.	01/06/2016	13	30791 (Punjab)		
6.	Dr. J. Saminathan	Assistant Professor	Ph.D.	27/06/2016	11	7885A1 (Tamil Nadu)		
7.	Dr. Rajiv Kumar	Assistant Professor	Ph.D.	09/05/2016	10	13522 (Haryana)		
8.	Dr. Madhu Gupta	Assistant Professor	Ph.D.	06/06/2016	06	35240 (Uttar Pradesh)		
9.	Dr. Mahaveer Dhobi	Assistant Professor	Ph.D.	01/06/2016	03	23909 (Rajasthan)		
10.	Dr. Ajit Kumar Thakur	Assistant Professor	Ph.D.	20/05/2016	03	22608 (Bihar)		

Signature of the Principal

Signature of the Inspectors

## 2. Qualification and number of Staff Members

Qualification		
M. Pharm	PhD	Others - Full Time
-	10	-

## 3. Teaching Staff required year wise exclusively for B.Pharm for intake of 60 Students.

	No. of staff required for I *B.Pharm	Available	No. of staff required for II B.Pharm	Available	No. of staff required for III B.Pharm	Available	No. of staff required for IV B.Pharm	Available
Principal	1	01	1	01	1	NA	1	NA
Pharmaceutical Chemistry	1	01	2	02	3	NA	4	NA
Pharmaceutical Analysis	1	01	--	-	-	NA	1	NA
Pharmacology	1	03	2	03	3	NA	4	NA
Pharmacognosy	1	02	2	02	3	NA	3	NA
Pharmaceutics	1	02	2	02	3	NA	4	NA
<b>Total</b>	<b>6</b>	<b>10</b>	<b>9</b>	<b>10</b>	13	NA	17	NA
<b>Part time teaching Staff</b>	<b>3</b>	<b>04</b>	-	-	-	NA	-	NA
<b>Remarks of the Inspection Team</b>								

\*Part time teaching staff for Mathematics, Biology and Computer Science can be appointed.

Signature of the Principal

Signature of the Inspectors



#### 4. Staff Pattern for B. Pharm courses Department wise / Division wise:

Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of inspection team
Pharmaceutics	Professor	1	01	
	Assoc. Professor	1	00	
	Asst. Professor	2	02	
Pharmaceutical Chemistry (Including Pharmaceutical Analysis)	Professor	1	00	
	Assoc. Professor	1	01	
	Asst. Professor	3	02	
Pharmacology	Professor	1	01	
	Assoc. Professor	1	00	
	Asst. Professor	2	01	
Pharmacognosy	Professor	1	01	
	Assoc. Professor	1	00	
	Asst. Professor	1	01	
<b>Total</b>			<b>10</b>	

#### 5. Selection criteria and Recruitment Procedure for Faculty:

a.	Whether Recruitment Committee has been formed	Yes
b.	Whether Advertisement for vacancy is notified in the Newspapers	Yes
c.	Whether Demonstration Lecture has been conducted	Yes
d.	Whether opinion of Recruitment Committee Recorded	Yes

#### 6. Details of Faculty Retention for: NA

Name of Faculty Member	Period	%
	Duration of 15 yrs. and above	
	Duration of 10 yrs. and above	
	Duration of 5 yrs. and above	
	Less than 5 yrs.	

#### 7. Details of Faculty Turnover: NA

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
	% of faculty retained in last 3 yrs				

Signature of the Principal

Signature of the Inspectors

**8. Number of Non-teaching staff available for B. Pharm course for intake of 60 Students:**

Sl. No.	Designation	Required (Minimum)	Required Qualification	Available		Remarks of the Inspection team
				Number	Qualification	
1.	Laboratory Technician	1 for each Dept	D. Pharm	02	Complied	
2.	Laboratory Assistants / Attenders	1 for each Lab (minimum)	SSLC	05	Complied	
3.	Office Superintendent	1	Degree	01	Degree	
4.	Accountant	1	Degree	01	Degree	
5.	Store keeper	1	D. Pharm/ Degree	01	D. Pharm/ Degree	
6.	Computer Data Operator	1	BCA / Graduate with Computer Course	01	BCA / Graduate with Computer Course	
7.	Office Staff I	1	Degree	01	Degree	
8.	Office Staff II	2	Degree	02	Degree	
9.	Peon	2	SSLC	03	SSLC	
10.	Cleaning personnel	Adequate	---	Adequate	---	
11.	Gardener	Adequate	---	Adequate	---	

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**9. Scale of pay for Teaching faculty:**

Sl. No.	Name	Qualification	Designation	Basic pay Rs.	DA Rs.	HRA Rs.	C C A R	Other allowance Rs.	Deductions			Bank A/C No	PAN No	EP F A/c no.	Total	Signature
									P T	TD S	EP F					
1.	Prof. R.K. Goyal	Ph.D.	Vice Chancellor	75,000/-	93,750/-	-		5,000/-	-	-	-	20091010002495 2	ADFPG 7170H		1,79,000/-	
2.	Prof. Surendra K. Sharma	Ph.D.	Professor	50000/-	-	-	-	-	-	-	-	02030201000064 62	AOXPS 4542Q	-	50,000/-	
3.	Prof. Harvinder Popli	Ph.D.	Professor	37400- 67000	59,250/-	-	-	-	-	-	-	00921000022486	ADTPP 6426H	-	1,06,650/-	
4.	Dr. Artiben R Thakkar	Ph.D.	Associate Professor	37400- 67000	58,000/-	-	-	-	-	-	-	34450004001744 24	AJAPT9 888N	-	1,04,400/-	
5.	Dr. Geeta Aggarwal	Ph.D.	Assistant Professor	15600- 39100	27,000/-	-	-	-	-	-	-	30640546912	AGSPA 8247M	-	48,600/-	
6.	Dr. J. Saminathan	Ph.D.	Assistant Professor	15600- 39100	27,000/-	-	-	-	-	-	-	10995898799	CEDPS 7592Q	-	48,600/-	
7.	Dr. Rajiv Kumar	Ph.D.	Assistant Professor	15600- 39100	27,000/-	-	-	-	-	-	-	60181010011546 0	AGIPT6 351P	-	48,600/-	
8.	Dr. Madhu Gupta	Ph.D.	Assistant Professor	15600- 39100	27,000/-	-	-	-	-	-	-	32940100005361	AOGPG 3358F	-	48,600/-	
9.	Dr. Mahaveer Dhobi	Ph.D.	Assistant Professor	15600- 39100	27,000/-	-	-	-	-	-	-	30077266469	AOTPD 5104K	-	48,600/-	
10.	Dr. Ajit Kumar Thakur	Ph.D.	Assistant Professor	15600- 39100	27,000/-	-	-	-	-	-	-	30040416485	AHWP T2661H	-	48,600/-	

**10. Whether facilities for Research / Higher studies are provided to the faculty?:** Yes

(Inspectors to verify documents pertaining to the above)

**11. Whether faculty members are allowed to attend workshops and seminars?**

(Inspectors to verify documents pertaining to the above)

**12. Scope for the promotion for faculty: Promotions**

Yes

**13. Gratuity Provided**

NA

**Signature of the Principal**

**Signature of the Inspectors**

**14. Details of Non-teaching staff members:**

Sl. No.	Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
1.	Ms. Jyoti Baisla	Office Assistant	BCA	10/08/2016	07 Yr		
2.	Mr. Sujoy Robinson	Lab Assistant	M.Sc. Microbiology	August 2010	07 Yr		
3.	Ms. Neeta Rathore	Lab Assistant	B.Sc. (MLT)	August 2010	07 Yr		
4.	Mr. Ram Kumar	Lab. Assistant	D. Pharm	03/02/2016	02 Yr		
5.	Mr. Ramji Lal	Lab. Assistant	D. Pharm	October 2015	02 Yr		
6.	Mr. Jatin	Lab. Attendant	B.A.	01/03/2017	02 Yr		
7.	Mr. Jatin Rawat	LDC	Degree	21/11/2016	01 Yr		
8.	Ms. Shilpa Aggarwal	Lab. Attendant	Degree	28/06/2016	01 Yr		
9.	Ms. Anjali Singh	Data Entry Operator	12 <sup>th</sup>	29/10/2015	01 Yr		
10.	Mr. Avinash Bansal	Animal Attendant	10 <sup>th</sup>	July 2007	09 Yr		
11.	Mr. Gaurav	Peon-I	Degree	08/02/2016	02 Yr		
12.	Mr. Manish	Peon-II	12 <sup>th</sup>	08/02/2016	01 Yr		
13.	Mr. Deepak Kumar	Peon-III	12 <sup>th</sup>	17/11/2016	01 Yr		
14.	Mr. Amit Mehto	Lab. Attendant	B.Sc.	01/03/2017	02 Yr		
15.	Ms. Shalini Pathania	Lab. Assistant	12 <sup>th</sup>	29/10/2015	01 Yr		
16.	Mr. Lakshay Dahiya	LDC	Degree	21/10/2015	02 Yr		
17.	Mr. Naresh Chauhan	Lift Man/Helper	10 <sup>th</sup>	01/04/2016	05 Yr		

**15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs: Yes**

Signature of the Principal

Signature of the Inspectors

## PART V – DOCUMENTATION

### Records Maintained: Essential

Sl. No	Records	Yes	No	Remarks of the Inspectors
1.	Admissions Registers	✓		
2.	Individual Service Register	✓		
3.	Staff Attendance Registers	✓		
4.	Sessional Marks Register	✓		
5.	Final Marks Register	✓		
6.	Student Attendance Registers	✓		
7.	Minutes of meetings- Teaching Staff	✓		
8.	Fee paid Registers	✓		
9.	Acquittance Registers	✓		
10.	Accession Register for books and Journals in Library	✓		
11.	Log book for chemicals and Equipment costing more than Rupees one lakh	✓		
12.	Job Cards for laboratories	✓		
13.	Standard Operating Procedures (SOP's) for Equipment	✓		
14.	Laboratory Manuals	✓		
15.	Stock Register for Equipment	✓		
16.	Animal House Records as per CPCSEA	✓		

Signature of the Principal

Signature of the Inspectors

**PART – VI**

**1. Financial Resource allocation and utilization for the past three years: Audited financial Statement is awaited  
(Audited Accounts for previous year to be enclosed)**

Sl. No.	Expenditure in Rs (2015-2016)			Expenditure in Rs (Till August 2016)			Expenditure in Rs			Remarks of the Inspectors
	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Returning	Total budget sanctioned	Recurring	Non Returning	

**2. Total amount spent on chemicals and glassware for the past three years: Audited financial Statement is awaited**

Sl. No.	Expenditure in Rs (2015-2016)			Expenditure in Rs			Expenditure in Rs			Remarks of the Inspectors
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
	Chemicals			Chemicals			Chemicals			
	Glassware			Glassware			Glassware			

**3. Total amount spent on equipments for the past three years: Audited financial Statement is awaited  
(Enclose purchase invoice)**

Sl. No.	Expenditure in Rs			Expenditure in Rs			Expenditure in Rs			Remarks of the Inspectors
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
	Equipment	-	-	Equipment	-	-	Equipment	-	-	

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**4. Total amount spent on Books and Journals for the past three years: Audited financial Statement is awaited**

Sl. No.	Expenditure in Rs (2015-2016)			Expenditure in Rs (2016-2017)			Expenditure in Rs			Remarks of the Inspectors
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
1.	Books			Books			Books			
2.	Journals			Journals			Journals			

\*Last three years including this academic year till the date of inspection

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## PART VII – EQUIPMENT AND APPARATUS

Department wise list of minimum equipments required for B. Pharm (for a batch of 20 students)

### DEPARTMENT OF PHARMACOLOGY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscopes	15	25	Yes	
2	Haemocytometer with Micropipettes	20	20	Yes	
3	Sahli's haemocytometer	20	20	Yes	
4	Hutchinson's spirometer	01	01	Yes	
5	Spygmomanometer	05	05	Yes	
6	Stethoscope	05	05	Yes	
7	Permanent Slides for various tissues	One pair of each tissue Organs and endocrine glands One slide of each organ system	One pair of each tissue Organs and endocrine glands One slide of each organ system	Yes	
8	Models for various organs	One model of each organ system	One model of each organ system	Yes	
9	Specimen for various organs and systems	One model for each organ system	One model for each organ system	Yes	
10	Skeleton and bones	One set of skeleton and one spare bone	One set of skeleton and one spare bone	Yes	
11	Different Contraceptive Devices and Models	One set of each device	One set of each device	Yes	
12	Muscle electrodes	01	01	Yes	
13	Lucas moist chamber	01	01	Yes	
14	Myographic lever	01	01	Yes	
15	Stimulator	01	01	Yes	
16	Centrifuge	01	01	Yes	
17	Digital Balance	01	01	Yes	

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18	Physical /Chemical Balance	01	01	Yes	
19	Sherrington's Kymograph Machine / Polyrite	10	10	Yes	
20	Sherrington Drum	10	10	Yes	
21	Perspex bath assembly (single unit)	10	10	Yes	
22	Aerators	10	10	Yes	
23	Computer with LCD	01	01	Yes	
24	Software packages for experiment	01	01	Yes	
25	Standard graphs of various drugs	Adequate number	Adequate number	Yes	
26	Actophotometer	01	01	Yes	
27	Rotarod	01	01	Yes	
28	Pole climbing apparatus	01	01	Yes	
29	Analgesiometer (Eddy's hot plate and radiant heat methods)	01	01	Yes	
30	Convulsiometer	01	01	Yes	
31	Plethysmograph	01	01	Yes	
32	Digital pH meter	01	01	Yes	

**Apparatus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	Yes	
2	Dissection Tray and Boards	10	10	Yes	
3	Haemostatic artery forceps	10	10	Yes	
4	Hypodermic syringes and needles of size 15,24,26G	10	20	Yes	
5	Levers, cannulae	20	20	Yes	

**NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.**

Signature of the Principal

Signature of the Inspectors

**DEPARTMENT OF PHARMACOGNOSY****Equipment:**

<b>Sl. No.</b>	<b>Name</b>	<b>Minimum required Nos.</b>	<b>Available Nos.</b>	<b>Working Yes / No</b>	<b>Remarks of the Inspectors</b>
1	Microscope with stage micrometer	15	15	Yes	
2	Digital Balance	02	02	Yes	
3	Autoclave	02	02	Yes	
4	Hot air oven	02	02	Yes	
5	B.O.D.incubator	01	01	Yes	
6	Refrigerator	01	01	Yes	
7	Laminar air flow	01	01	Yes	
8	Colony counter	02	02	Yes	
9	Zone reader	01	01	Yes	
10	Digital pH meter	01	01	Yes	
11	Sterility testing unit	01	01	Yes	
12	Camera Lucida	15	15	Yes	
13	Eye piece micrometer	15	15	Yes	
14	Incinerator	01	01	Yes	
15	Moisture balance	01	01	Yes	
16	Heating mantle	15	15	Yes	
17	Flourimeter	01	01	Yes	
18	Vacuum pump	02	02	Yes	
19	Micropipettes (Single and multi channeled)	02	02	Yes	
20	Micro Centrifuge	01	01	Yes	
21	Projection Microscope	01	01	Yes	

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**Apparatus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	Yes	
2	Water bath	20	20	Yes	
3	Clavengers apparatus	10	10	Yes	
4	Soxhlet apparatus	10	10	Yes	
6	TLC chamber and sprayer	10	10	Yes	
7	Distillation unit	01	01	Yes	

**NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.**

**DEPARTMENT OF PHARMACEUTICAL CHEMISTRY****Equipment:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Hot plates	05	05	Yes	
2	Oven	03	03	Yes	
3	Refrigerator	01	01	Yes	
4	Analytical Balances for demonstration	05	05	Yes	
5	Digital balance 10mg sensitivity	10	10	Yes	
6	Digital Balance (1mg sensitivity)	01	01	Yes	
7	Suction pumps	06	06	Yes	
8	Muffle Furnace	01	01	Yes	
9	Mechanical Stirrers	10	10	Yes	
10	Magnetic Stirrers with Thermostat	10	10	Yes	
11	Vacuum Pump	01	01	Yes	
12	Digital pH meter	01	01	Yes	
13	Microwave Oven	02	02	Yes	

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**Apparatus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Distillation Unit	02	02	Yes	
2	Reflux flask and condenser single necked	20	20	Yes	
3	Reflux flask and condenser double / triple necked	20	20	Yes	
4	Burettes	40	40	Yes	
5	Arsenic Limit Test Apparatus	20	20	Yes	
6	Nessler's Cylinders	40	40	Yes	

**NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.**

**DEPARTMENT OF PHARMACEUTICS****Equipment:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Mechanical stirrers	10	10	Yes	
2	Homogenizer	05	05	Yes	
3	Digital balance	05	05	Yes	
4	Microscopes	05	05	Yes	
5	Stage and eye piece micrometers	05	05	Yes	
6	Brookfield's viscometer	01	01	Yes	
7	Tray dryer	01	01	Yes	
8	Ball mill	01	01	Yes	
9	Sieve shaker with sieve set	01	01	Yes	
10	Double cone blender	01	01	Yes	
11	Propeller type mechanical agitator	05	05	Yes	
12	Autoclave	01	01	Yes	
13	Steam distillation still	01	01	Yes	
14	Vacuum Pump	01	01	Yes	

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**Signature of the Inspectors**

15	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	10 sets	10 sets	Yes	
16	Tablet punching machine	01	01	Yes	
17	Capsule filling machine	01	01	Yes	
18	Ampoule washing machine	01	01	Yes	
19	Ampoule filling and sealing machine	01	01	Yes	
20	Tablet disintegration test apparatus IP	01	01	Yes	
21	Tablet dissolution test apparatus IP	01	01	Yes	
22	Monsanto's hardness tester	01	01	Yes	
23	Pfizer type hardness tester	01	01	Yes	
24	Friability test apparatus	01	01	Yes	
25	Clarity test apparatus	01	01	Yes	
26	Ointment filling machine	01	01	Yes	
27	Collapsible tube crimping machine	01	01	Yes	
28	Tablet coating pan	01	01	Yes	
29	Magnetic stirrer, 500ml and 1 liter capacity with speed control	05 EACH 10	05 EACH 10	Yes	
30	Digital pH meter	01	01	Yes	
31	All purpose equipment with all accessories	01	01	Yes	
32	Aseptic Cabinet	01	01	Yes	
33	BOD Incubator	02	02	Yes	
34	Bottle washing Machine	01	01	Yes	
35	Bottle Sealing Machine	01	01	Yes	
36	Bulk Density Apparatus	02	02	Yes	
37	Conical Percolator (glass/ copper/ stainless steel)	10	10	Yes	
38	Capsule Counter	02	02	Yes	
39	Energy meter	02	02	Yes	
40	Hot Plate	02	02	Yes	

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**Signature of the Inspectors**

**Apparatus:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Ostwald's viscometer	15	15	Yes	
2	Stalagmometer	15	15	Yes	
3	Desiccator*	05	05	Yes	
4	Suppository moulds	20	20	Yes	
5	Buchner Funnels (Small, medium, large)	05 each	05 each	Yes	
6	Filtration assembly	01	01	Yes	
7	Permeability Cups	05	05	Yes	
8	Andreason's Pipette	03	03	Yes	
9	Lipstick moulds	10	10	Yes	

**NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.**

**PHARMACEUTICAL BIOTECHNOLOGY**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Orbital shaker incubator	01	01	Yes	
2	Lyophilizer (Desirable)	01	01	Yes	
3	Gel Electrophoresis (Vertical and Horizontal)	01	01	Yes	
4	Phase contrast/Trinocular Microscope	01	01	Yes	
5	Refrigerated Centrifuge	01	01	Yes	
6	Fermenters of different capacity (Desirable)	01	01	Yes	
7	Tissue culture station	01	01	Yes	
8	Laminar airflow unit	01	01	Yes	
9	Diagnostic kits to identify infectious agents	01	01	Yes	
10	Rheometer	01	01	Yes	
11	Viscometer	01	01	Yes	
12	Micropipettes (single and multi channeled)	01 each	01 each	Yes	
13	Sonicator	01	01	Yes	
14	Respinometer	01	01	Yes	
15	BOD Incubator	01	01	Yes	

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16	Paper Electrophoresis Unit	01	01	Yes	
17	Micro Centrifuge	01	01	Yes	
18	Incubator water bath	01	01	Yes	
19	Autoclave	01	01	Yes	
20	Refrigerator	01	01	Yes	
21	Filtration Assembly	01	01	Yes	
22	Digital pH meter	01	01	Yes	

**NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.**

**CENTRAL INSTRUMENTATION ROOM:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Colorimeter	01	01	Yes	
2	Digital pH meter	01	01	Yes	
3	UV- Visible Spectrophotometer	01	01	Yes	
4	Flourimeter	01	01	Yes	
5	Digital Balance (1mg sensitivity)	01	01	Yes	
6	Nephelo Turbidity meter	01	01	Yes	
7	Flame Photometer	01	01	Yes	
8	Potentiometer	01	01	Yes	
9	Conductivity meter	01	01	Yes	
10	Fourier Transform Infra Red Spectrometer (Desirable)	01	01	Yes	
11	HPLC	01	01	Yes	
12	HPTLC (Desirable)	01	01	Yes	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	01	01	Yes	
14	Biochemistry Analyzer (Desirable)	01	01	Yes	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	01	01	Yes	
16	Deep Freezer (Desirable)	01	01	Yes	
17	Ion- Exchanger	01	01	Yes	
18	Lyophilizer (Desirable)	01	01	Yes	

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**Observation of the Inspectors:**

**Compliance of the last recommendations by Inspectors (Inspection date 30/08/2016)**

1. Major Equipments and Instruments are shared for Session 2016-2017, Vice- chancellor letter enclosed.
2. Technical staff is to be appointed.
3. Teaching staff is to be appointed as per the norms and requirement to run the institution till 4<sup>th</sup> year/final year of B.Pharm course of DPSRU.

**Specific observations if not complied**

Compliance sent, Reference No. DPSRU/2017/822 & dated 24/01/2017.

<b>Signature of Inspectors:</b>	<b>1.</b>
	<b>2.</b>

**Note:**

1. The Inspection Team is instructed to physically verify the de tails and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.
2. The team is requested to record their comments only after physical verification of records and details.

**Signature of the Principal**

**Signature of the Inspectors**