

Govt. of NCT of Delhi
DELHI PHARMACEUTICAL SCIENCES AND RESEARCH UNIVERSITY
Pushp Vihar, Sect-III, New Delhi-110017

F.No. 10/540/Admn/2017/DPSRU /265

Dated: 08/01/2018

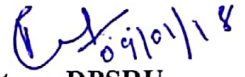
10/1/2018

Sub: Invitation of Quotations for Different kind of Civil Work in DPSRU.

Sealed quotations are invited from reputed firms in Delhi for the selection of vendor for different kind of civil works for an initial period. The work on approval needs to be completed in 4 weeks from commencement. The bidder should have of experience in providing above work. The work required is mentioned in the Annexure attached.

The sealed bids as per prescribed format should reach to Registrar, DPSRU on or before 18/01/2018 at 04:00 P.M. The quotations received shall be opened on the same day on 18/01/2018 at 4.00 P.M. in the presence of present bidders. The cover containing the quotation should be super scribed as "Quotations for "Different kind of Civil Work in DPSRU".

The University reserves the right to accept or reject any bid including the lowest in part or full without any reason what so ever.


Registrar, DPSRU

INSTRUCTIONS TO BIDDERS

1. Last Date & Time of Submission of Bid: 18/01/2018, 4:00 PM
2. Date and Time of Opening of Bids: 18/01/2018, 4:00 PM
3. The bid documents should accompany the copies of necessary documents regarding registration of the firm, PAN card, AADHAR Card.
4. The bidders must have GST registration.
5. If the date of opening bids specified in the notice happens to be a holiday to the office of calling bids, the bids shall be opened on the next working day at the same time without any further notice.
6. The defect noticed in the work done by selected bidder during the contract period will have to be replaced with similar work (mentioned) at no additional cost.
7. The bidder shall hold their offer valid for a minimum period of 60 days from the date of submission.
8. The specifications for each work has been specified in the enclosed format. While submitting the bid, the bidder shall submit the details in the prescribed format duly signed on each and every page of the quote.
9. The rate quoted should be inclusive of all taxes, duties, freight etc. Only the attached format should be used for quoting unit wise rates.
10. Payment will be effected after completion of satisfactory work done.
11. If the quality of terms is found bad during the usage, the same should be replaced with similar quality one immediately.
12. The services should be of original make only.
13. The Institute reserves the right to multiple agencies for the work found to be lowest in value.
14. The work mentioned in the annexure being quoted lowest by a single bidder, the University at its discretion may request the L1 bidder to match the rate for remaining work at a price quoted lowest by other bidders.
15. For clarification on make/quality etc. of civil work, the bidder may contact OSD to VC at 01129552023 or visit the University during the working days (Monday to Friday) between 11.00 AM and 4.30 PM.

Quotations for different kind of civil work

1. Partitioning (Two side) - 150 sq. feet, toughen glass (12mm)
2. Guard Cabin partitioning - 44 sq. feet
28 sq. feet
24 sq. feet
Storage box- one piece
3. Reception Section & Student Section -
Partitioning 110 sq. feet
123 sq. feet
90 sq. feet
Cabinet, furniture, storage box
Reception table- 6 feet
Student Section table- 6 feet
4. Pantry - Sink, granite slab, storage box, washbasin,
shelf, glass partitioning toughen glass
(12mm)

We agree to complete the civil work at the quoted rate by us within 4 weeks of commencement after approval. In case one bid is high in certain aspects we agree to match the lowest bidder. We agree to provide proforma invoice, invoice in the desired format with GST and do the work to perfection.

(Name and Signature of Authorized Signatory with Seal of the Vendor)

Date:

Place: