

Procedure for Online E-Counselling for UG courses-2021

1. Pre-requisites for E-counselling:

- i. First check either your merit no.is called or not in particular category as per the first cut-off in the **First online e-counselling schedule-2021** displayed on the website under the admission section.
- ii. If your merit number is not called in the particular category then you have to wait for next counselling of that category.
- iii. Only the candidates whose merit numbers are called in the first counselling schedule could attend the **first online e-counselling** starting from 20th September 2021.

2. Requisites for Online E-Counselling:

E-counselling will be held in three steps and complete in three days for a particular category of candidates.

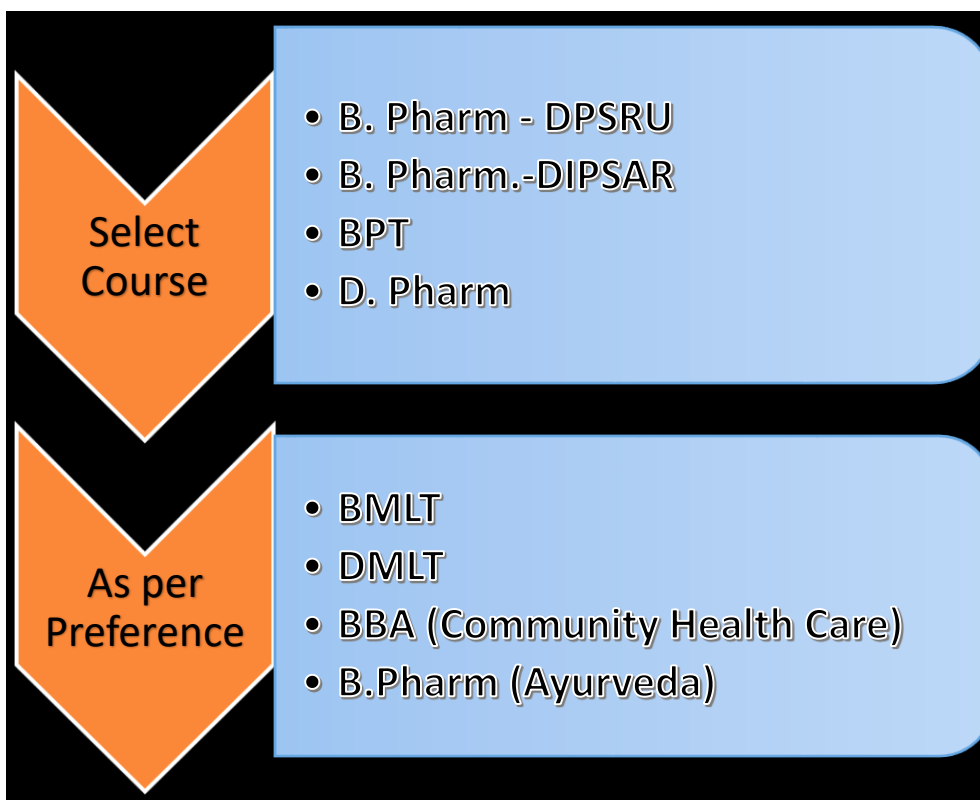
Step I: On the first day the candidate shall mark their attendance by submitting their consent/reporting for the E-counselling.

Procedure for Reporting & Consent Submission

- Candidate needs to Login through the link received on their registered email id from the university. Notification will received from the university's official email id counselling@dpsru.edu.in
- Candidate can enter username and password received on their registered email id.

The screenshot displays the 'CANDIDATE LOGIN' interface. At the top, there is a navigation menu with links: Home, Important Dates, Brochure, Apply Now, Login, Contact Us, and Annexures. Below the menu, the page title is 'CANDIDATE LOGIN' and the course is specified as 'COURSE : D.Pharm., B.Pharm., BPT'. The login form is divided into two sections: 'ONLY REGISTERED CANDIDATES SIGN IN' and 'NEW CANDIDATE SIGN UP'. The 'ONLY REGISTERED CANDIDATES SIGN IN' section contains the following fields: 'Application No.*' with the value 'admin', 'Password*', 'Security Key' (with a security key image 'LK8Zx' and a refresh icon), and 'Enter Security Key*' with the value 'Security Key'. There are 'Login' and 'RESET' buttons at the bottom of the form. At the very bottom, there are links for 'Forgot Password?' and 'Forgot Application No.?'.

- After login candidates are require to Select the Course Preference by SelectingDropdown boxes:



NOTE: Student must select the course(s) in order of preference.

- Candidates Needs to go through the declaration and click the checkbox for their willingness to attend the Counselling.
- Once it is submitted, the candidate shall wait for one day to pay the semester fee in which he/she has been admitted by the admission officer.
- Candidate need to wait for 24 to 48 hours (3rd Day) and check their registered email ID for making payment through the payment link that would be shared on their email only.

Step II: On the second day, as per merit the credentials and documents of the registered candidate shall be verified with the uploaded documents by the admission officers.

Step III: On the third day, the verified/eligible candidates after the confirmation from the admission officer shall receive the payment link to submit the semester fee on their email ID only.

You can contact us for-

Online system/Login related query for online e-counselling	+91-7303484063 support@dpsruadmissions.co.in
Online e-counselling procedure /Semester Fee related query	011-29552039 admissions@dpsru.edu.in